

Address Change for members

If your member has moved, the address for all family members can be changed at once if the “Update member records with the same address” is check marked.

1. Log into your members profile.

<input type="checkbox"/>	Furniture, Piney	2	845329	Active	14	Youth	Female	4-H Builders	Oct 01, 2014	Oct 01, 2014	Login
<input checked="" type="checkbox"/>	Furniture, Rusty	2	832190	Active	10	Youth	Male	4-H Adventure Club	Oct 01, 2014	Oct 01, 2014	Login

2. Click on the Family Name.

Create Family

Move "Piney" to a Different Family
4HOnline: 4205 Camber Ct

Login To New Family After Change

Change Family

Furniture Family

Member	Flag
*PattyO Furniture (42)	
Diner Furniture (14)	

Youth Personal Information

Copy parent information from another youth record:

Profile Information *Required Fields

Email:

*First Name:

*Last Name:

Preferred Name:

3. Make corrections to the address and place a checkmark in the “Update member records with the same address”.

Family Information

Profile Information *Required Fields

*Email:

*Last Name:

*Mailing Address:

*City:

*State:

*Zip Code:

*Primary Phone:

*Correspondence Preference:

Are you in a Military 4-H Club?:

*4-H County:

Update member records with the same address

4. Press at the bottom of the page.
5. The new address should be reflected on all the family members profiles.